

**HANDBOOK VERIFICATION 2022-2023**

I have received and read the current BCFSC Membership Handbook and agree with the conditions and rules contained therein and agree to review the information contained therein. The handbook is also available online at [www.bcfsc.org](http://www.bcfsc.org).

(X) \_\_\_\_\_  
Signature of Parent/Guardian or member over 18 years Date

**MEDIA RELEASE**

I hereby authorize Beaver County Figure Skating Club to use, reproduce, and/or publish photographs and/or video that may pertain to (Name of skating member) \_\_\_\_\_ including my image, likeness and/or voice without compensation. I understand that this material may be used in various circumstances such as the BCFSC bulletin board, BCFSC website or for other related endeavors promoting the Club in a positive manner. This authorization is continuous and may only be withdrawn by my specific rescission of this authorization. Consequently, the BCFSC may publish materials, use my name, photograph, and/or make reference to me in any manner that the BCFSC deems appropriate and encouraging in order to promote/publicize opportunities.

(X) \_\_\_\_\_  
Signature of Parent/Guardian or member over 18 years Date

## SKATER CODE OF CONDUCT

As a member of our club, all skaters must adhere to this Code of Conduct at all times.

**General Guidelines:** The Beaver County Figure Skating Club is committed to creating a safe and positive environment for members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct. This Skater Code of Conduct has been established to ensure the safety of all members using our ice to ensure quality practice time for all home club, associate, non-members and guests who purchase ice from the club and who participate in all club-related activities.

1. All skaters, regardless of whether they hold home club, associate, non-member or guest status must follow and uphold the tenets in this Skater Code of Conduct regarding behavior on and off the ice. All club members are expected to exhibit good sportsmanship and be courteous toward their fellow skaters, coaches, parents of skaters, U.S. Figure Skating officials and guests.
2. Our club is committed to promoting a positive and friendly environment for all skaters. Remember 'The Golden Rule' —treat other people like you want to be treated—with respect.

**General Ice Etiquette and Safety:** Listed below are the **most important** of the etiquette and safety rules. Please review the **handbook or website** for more specific rules regarding all freestyle sessions.

1. While in lesson or practice, it is the skater's responsibility to always be conscientious and aware of other skaters around them.
2. Skaters must skate with the flow of other skaters and familiarize themselves with the most commonly used areas for jumps and spins.
3. The only time a skater has the SOLE right of way is when they are skating their program to music. When you hear another member's music, please extend that person the courtesy and move out of their path momentarily. This only takes a moment and you will enjoy the same courtesy while you are performing your program.
4. Skaters on lesson have priority for music.
5. Advanced skaters are expected to exhibit patience toward beginner members of the club. Remember, you were an inexperienced skater once, and it takes time for our future generation to advance to the point where they are completely comfortable skating with all levels of skaters.

**Junior Coaches are NOT permitted to place students on any harness or spinner. Use of these devices are for adult members and adult coaches only. Unsafe or Discourteous Behavior of any kind will not be tolerated.**

Signature of Skater \_\_\_\_\_

Signature of Parent \_\_\_\_\_

## **U.S. FIGURE SKATING PARENT CODE OF CONDUCT**

**The Beaver County Figure Skating Club is committed to creating a safe and positive environment for members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct.**

**The following code of conduct applies to all participants in activities hosted, supported, sponsored or engaged in by U.S. Figure Skating and BCFSC including but not limited to competitions, exhibitions, training camps and local rink activities.**

**I recognize that my participation or my child's in all the activities associated with U.S. Figure Skating and BCFSC is an honor and privilege that carries certain responsibilities. I agree to fully abide by the rules and guidelines set forth by U.S. Figure Skating or its properly designated agents.**

**By signing below I hereby agree that:**

1. I will encourage good sportsmanship by my actions, demonstrating positive support for all skaters, coaches, and officials at every practice, competition and test session.
2. I will place the emotional and physical well-being of my child and others ahead of my desire to win.
3. I will encourage my child to skate in a safe and healthy environment by maintaining a respectful and courteous attitude to others.
4. I will promptly inform my child's coach of any physical/mental disability or challenge affecting my child that may affect the safety of my child or others.
5. I will teach my child that doing his/her best is more important than winning.
6. I will not ridicule, bully, blame, or yell at my child or other skaters, coaches, officials or volunteers in response to a poor performance or for any other reason.
7. I will do my best to make skating fun at all times and will remember that my child participates in sports for his/her own enjoyment and satisfaction.
8. I will teach my child to treat other skaters, coaches, fans, volunteers, officials, and rink staff with respect, regardless of race, creed, color, sexual orientation or ability. I will also take action and report any acts of bullying, harassment or abuse to the appropriate authorities.
9. I will applaud any effort in both victory and defeat emphasizing positive accomplishments and learning from mistakes.
10. I will teach my child to resolve conflicts calmly and peacefully without resorting to hostility or violence.

11. I will be a positive role model for my child and others.
12. I will demand a figure skating environment for my child that is free of drug or alcohol abuse and agree that I will not use or provide to a third-party any illegal drug prohibited by applicable federal, state, or municipal law.
13. I will not assist or condone any athlete's use of a banned substance as described by the International Olympic Committee, International Skating Union, United States Olympic Committee, or U.S. Figure Skating, or, in case of athletes, to use such drugs or refuse to submit to properly conducted drug tests administered by one of these organizations.
14. I will expect my child's coach to be in compliance with all requirements of U.S. Figure Skating and the Professional Skaters Association, to continue their education and training through programs offered by U.S. Figure Skating, the Professional Skaters Association and other accredited organizations.
15. I will respect my child's coach and refrain from "sideline" coaching my child or other skaters.
16. I will respect the decisions of officials, their authority and decisions during competitions and test sessions and teach my child to do the same.
17. I will show appreciation and recognize the importance of volunteers and club officials. I will fulfill my responsibility to help my club with membership, special projects, competitions and test sessions.
18. I agree to report to the appropriate entity/ party any SafeSport or Code of Conduct violations that I observe.
19. I will become familiar with the rules of the U.S. Figure Skating and teach my child accordingly.
20. I will support and respect all skaters and their right to participate.

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Signature

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Printed name

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Date

## CONFLICT-OF-INTEREST POLICY

### BEAVER COUNTY FIGURE SKATING CLUB

#### ARTICLE I: PURPOSE

The purpose of the conflict-of-interest policy is to protect the Beaver County Figure Skating Club's (the "Organization"), a tax-exempt organization, interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

#### ARTICLE II: DEFINITIONS

Section 1. Interested Person. Any director, principal officer, or member of a committee with governing board-delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

Section 2. Financial Interest. A person has a financial interest if the person has, directly or indirectly, through business, investment, or family

- A. an ownership or investment interest in any entity with which the Organization has a transaction or arrangement
- B. a compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement
- C. a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

#### ARTICLE III: PROCEDURES

Section 1. Duty To Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board-delegated powers considering the proposed transaction or arrangement.

Section 2. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he or she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a

#### ARTICLE V: COMPENSATION

- A. A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- B. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- C. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

#### ARTICLE VI: ANNUAL STATEMENTS

Each director, principal officer, and member of a committee with governing board-delegated powers shall annually sign a statement that affirms such person

- A. has received a copy of the conflict-of-interest policy
- B. has read and understands the policy
- C. has agreed to comply with the policy
- D. understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities that accomplish one or more of its tax-exempt purposes

#### ARTICLE VII: PERIODIC REVIEWS

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- A. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's-length bargaining
- B. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes, and do not result in inurement, impermissible private benefit, or in an excess benefit transaction

#### ARTICLE VIII: USE OF OUTSIDE EXPERTS

When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

**CONFLICT-OF-INTEREST CERTIFICATION FOR BEAVER COUNTY FIGURE SKATING CLUB**  
**Board Officers and Members**

I have read and agree to abide by Beaver County Figure Skating Club's conflict-of-interest policy. To the best of my knowledge, I have no conflicts as described in this Policy, except those noted below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (please print)

**FUNDRAISING/VOLUNTEER POLICY & AGREEMENT**

(FULL, INTRODUCTORY AND JUNIOR MEMBERS)

In order for the BCFSC to offer services and events to its members (*test sessions, competitions, ice shows, skating sessions, banquets etc.*), we rely on the willingness of the membership to provide the necessary volunteer power and funding required for the implementation of these services and events. Everyone in the Club should be willing to help and their participation is welcomed and appreciated. Without the necessary volunteers and funding help, we cannot continue providing the same level of services we have in the past.

- BCFSC FULL, INTRODUCTORY AND JUNIOR MEMBERS are required to participate in ALL mandatory fundraisers (*usually two (2) fundraisers per year*).
- A family having more than one member of the club may fundraise as a family unit.
- An option to “buy out” of each fundraising activity will be available and made known with a required due date for the “buy out” at the start of each fundraising activity.
- Any MEMBER who does not participate fully in a mandatory fundraiser will be assessed the total “buyout” amount for that fundraiser.
- Any MEMBER who does not fully meet the requirements of a fundraising activity will be considered in arrears according to the Club’s Bylaws and subject to the actions required under the Bylaws.
- BCFSC FULL, INTRODUCTORY MEMBERS AND BASIC SKILLS MEMBERS will be required to volunteer a minimum of six (6) hours per family unit at BCFSC events or programs to be completed by the end of April for the membership year. ASSOCIATE MEMBERS are not required to participate, however they may do so at their own discretion.
- Beaver County Figure Skating Club events include but are not limited to: serving on a committee, Learn to Skate Program, Test Sessions, Holiday Ice Show, Spring Ice Show, freestyle ice monitor, playing music at freestyle sessions, Frankenskate, Skate with Santa, Skate with the Bunny.
- A \$25 volunteer deposit will be collected at the start of the season and will be returned at the conclusion of the season if the 6 hour minimum has been met.

**Arrears:** Arrears shall be defined as a failure to pay on or before the due date. A member with indebtedness shall not be permitted to vote, hold office, skate on any Club-sponsored freestyle session, compete at competitions or take any US Figure Skating test until such time as the indebtedness is corrected. The Board of Directors may drop a delinquent member from the Club roster for indebtedness as outlined in the Club’s Bylaws.

I have read the Beaver County Figure Skating Club’s Fundraising/Volunteer Policy & Agreement and understand that I am required to:

- Participate in ALL fundraising according to terms indicated.
- Required to volunteer a minimum of six (6) HOURS of my time to support the Club and my skating member.

(X) \_\_\_\_\_  
Signature of Parent/Guardian or member over 18 years

\_\_\_\_\_  
Date



# Beaver County FSC and BCIA

(name of club)

## Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement ("Agreement")

In consideration of participating in Beaver County FSC and BCIA activities, I represent that I understand the nature of figure skating activities ("activity") and that I am qualified, in good health and in proper physical condition to participate in such "activity". I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the "activity".

I fully understand that this "activity" involves risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by my own actions, or inactions, those of others participating in the "activity", the conditions in which the "activity" takes place, or the negligence of the "releasees" named below; and that there may be other risks either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, costs, and damages I incur as a result of my participation in the "activity".

I hereby release, discharge, and covenant not to sue the Beaver County FSC and BCIA, United States Figure Skating, its directors, officers, administrators, sponsors, volunteers, agents, employees, staff, instructors, trainers, other participants and if applicable, owners and lessors of premises on which the "activity" takes place (each considered one of the "Releasees" herein) from all liability, claims, demands, losses, or damages on my account caused or alleged to be caused in whole or in part by the negligence of the "releasees" or otherwise, including negligent rescue operations; and I further agree that if, despite this release, waiver of liability, and assumption of risk, I, or anyone on my behalf, makes a claim against any of the Releasees, I will indemnify, save, and hold harmless each of the releasees from any loss, liability, damage, or cost which any may incur as the result of such claim.

The Beaver County FSC and BCIA has the right, but not the obligation, to provide rules, regulations and/or ice monitors for Club Ice. We hereby acknowledge that the Beaver County FSC and BCIA shall not be responsible for the supervision of the members at Club Ice.

I have read this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid, the balance, notwithstanding, shall continue in full force and effect.

Printed Name of Participant \_\_\_\_\_

Date \_\_\_\_\_

Signature of Participant \_\_\_\_\_

**PARENTAL CONSENT AND INDEMNIFICATION AGREEMENT**

I, the minor's parent and/or legal guardian, understand the nature of the above referenced activities and the minor's experience and capabilities and believe the minor to be qualified to participate in such "activity". I hereby release, discharge, covenant not to sue and AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS each of the Releasees from all liability, claims, demands, losses, or damages on the minor's account caused or alleged to have been caused in whole or in part by the negligence of the Releasees or otherwise, including negligent rescue operations, and further agree that if, despite this release, I, the minor, or anyone on the minor's behalf makes a claims against any of the above Releasees, I WILL INDEMNIFY, SAVE AND HOLD HARMLESS each of the Releasees from any litigation expenses, attorney fees, loss liability, damage, or cost any Releasees may incur as the result of any such claim.

\_\_\_\_\_ Date \_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian

**Consent for Medical Attention or Treatment**

I certify that I, the member, or I, the parent/guardian of said participant, give my consent to the \_\_\_\_\_  
Beaver County FSC and BCIA and the facility the activities are taking place in and their staff and to members of the \_\_\_\_\_  
Beaver County FSC and BCIA, their Board of Directors and volunteers to obtain medical care from any licensed physician, hospital or clinic, including transportation and emergency medical services, for myself/ourselves and/or said participant for any injury that could arise from participation in these activities.

\_\_\_\_\_ Name of 1st Minor Child Member (please print) \_\_\_\_\_ Name of 2nd Minor Child Member (please print)

\_\_\_\_\_ Name(s) of Parent(s)/Guardian(s) \_\_\_\_\_  
(please print)

\_\_\_\_\_ 1st Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ 2nd Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Name of 1st Adult Member \_\_\_\_\_  
(please print)

\_\_\_\_\_ 1st Adult Member Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Name of 2nd Adult Member \_\_\_\_\_  
(please print)

\_\_\_\_\_ 2nd Adult Member Signature \_\_\_\_\_ Date \_\_\_\_\_

This Consent for Medical Attention shall be binding and effective for the 2022-2023 membership year of  
Beaver County FSC and BCIA.