

### Items for Board Meetings

Proposals for new ideas for club activities, programs and fundraisers should be submitted to the Board in writing.

The proposal should include the following information when possible:

- What the financial impact on the club will be.
- How will this idea improve the club's operation?
- How the idea will be implemented.
- Who will handle the implementation of the idea/project?
- Will a committee be formed?
- Any other pertinent information.

If this is a fundraising idea the document should also include:

- Who the vendor(s) will be.
- What is the cost of the product to be sold?
- What is the initial cost to the club?
- What is the profit margin of the product?
- Suggested level of sales for all members.
- Any other pertinent information.

The Board will review new proposal(s) at its earliest convenience. The Board will vote on the proposal or return the proposal for further documentation or with recommendations.